

BOARD OF DIRECTORS MEETING AGENDA		
Date: Tuesday, September 20 th 2016	Time: 6:30 pm	
Location: 3036 Danforth Ave.		
Chair: Mary Christie		
Agenda Item	Person Responsible	Time
1. Welcome and Introductions	Mary Christie	5
2. Finance report	Bob Gore/Leighton Taylor	30
3. Executive Director Report <ul style="list-style-type: none"> a. LHIN Update b. Strategic Planning update and next steps 	Liz Forestell	30
4. Committee Reports <ul style="list-style-type: none"> a. Task Force Update (response from Minister) 		20
5. Other business <ul style="list-style-type: none"> a. Annual By-Law review/changes b. Annual Governance policy review c. Annual Director affirmation of board policies 	Mary Christie	15
6. Adjournment and next meeting date October 18 2016 at 6:00 pm, AGM @ 6:30 pm		

**The Neighbourhood Group
Board of Directors Meeting Minutes
3036 Danforth Ave.**

September 20, 2016 at 6:30 pm

Present:

Mary Christie (Chair)
Marguerite Rea (Vice-Chair)
Bob Gore (Treasurer)
Jennifer Rae (Secretary)
Maureen Armstrong
Pat Dann
Thierry Kagubari
Elizabeth Forestell (ED)

Regrets:

Mete Yorgan (Vice-Chair)
Samira Viswanathan
Tim Hughes

Absent:

Philip Fernandez (Vice-Chair)
Lloyd Ileky

Guests: Vu NguyenTran (Recorder), Leighton Taylor (Director, Operations)

1. Welcome/Regrets

Mary Christie welcomed everyone and called the meeting to order at 6:38 p.m. There were no declarations of conflict of interest.

MOTION 09.20-01: to approve the Minutes from the meeting held on June 23, 2016

Moved: Maureen Armstrong

Seconded: Bob Gore

CARRIED

2. Financial Reports

Leighton presented the financial report (attached). As budgeted, the organization is showing a net loss, which is attributed directly to the CCAC funding shortfall. Leighton noted that if the CCAC program is removed from the report, the organization is actually running a surplus. There have been tremendous gains in the organization's investments, which have yielded significantly higher amounts in the first five months than we anticipated. Lastly, Bob Gore noted that the cash shortfall due to government error has been addressed.

MOTION 09.20-02: to approve the financial report ending on August 31, 2016.

Moved: Bob Gore

Seconded: Marguerite Rea

CARRIED

3. Executive Director Report

Liz presented her report attached. She highlighted the organization's upcoming bargaining negotiations with the Union, the continued work on program integrations, a potential fundraising event taking place in the Spring of 2017, and Gerri Badcock's retirement.

MOTION 09.20-03: to go in camera at 7:03 p.m.

Moved: Maureen Armstrong

Seconded: Marguerite Rea

CARRIED

MOTION 09.20-04: to go out of camera at 7:25 p.m.

Moved: Jennifer Rae

Seconded: Pat Dann

CARRIED

4. Committee Reports

Liz updated the Board on the status of the organization's Syrian refugee families. Liz has written letters to the Prime Minister with the hopes of moving the process along. Currently, there have been no major advancements in any of the three families' cases.

5. Other Business

- a. After a review of TNG's by-law, the Board agreed to amend Section 4, pertaining to membership. All qualifications remain the same with the additional requirement of having to activate one's membership status. The Board also reviewed Section 5 pertaining to number of directors and have reduced the number of directors from 22 to 12.
- b. The Governance Policy was reviewed but will be tabled for further review at the next meeting.
- c. The Board received and signed their Board policies (Code of Ethics, Confidentiality, Conflict of Interest).

MOTION 09.20-05: to approve the changes to Section 4 and 5 of the current By-Law as detailed above.

Moved: Marguerite Rea

Seconded: Maureen Armstrong

CARRIED

MOTION 09.20-06: to set the Record Date for October 7, 2016

Moved: Bob Gore

Seconded: Maureen Armstrong

CARRIED

6. Adjournment

MOTION 09.20-07: to adjourn the meeting at 8:06 p.m. The next meeting is scheduled for October 18, 2016 at Central Neighbourhood House.

Moved: Bob Gore

CARRIED

DECLARATION

These minutes are a fair and accurate representation of the discussions held and decisions made by the Board of The Neighbourhood Group at its meeting held on September 20, 2016.

Approved by the Board:

November 29, 2016 – Motion 11.29-__

Verified by:

Signature:



