

BOARD OF DIRECTORS MEETING AGENDA		
Date: Tuesday, November 29, 2016	Time: 6:30 pm	
Location: 349 Ontario Street		
Chair: Mary Christie		
Agenda Item	Person Responsible	Time
1. Welcome and Introductions	Mary Christie	5
2. Finance report	Bob Gore/Leighton Taylor	30
3. Executive Director Report <ul style="list-style-type: none"> a. LHIN Update b. Strategic Planning update and next steps c. Program application approvals 	Liz Forestell	30
4. Committee Reports <ul style="list-style-type: none"> a. Election of officers b. Nominating Committee 		20
5. Other business <ul style="list-style-type: none"> a. Governance Policy Review (tabled at Sept 20) 	Mary Christie	15
6. Adjournment and next meeting date		

**The Neighbourhood Group
Board of Directors Meeting Minutes
349 Ontario St.**

November 29, 2016 at 6:30 pm

Present:

Mary Christie (Chair)
Marguerite Rea (Vice-Chair)
Philip Fernandez (Vice-Chair)
Bob Gore (Treasurer)
Jennifer Rae (Secretary)
Elizabeth Forestell (ED)

Regrets:

Mete Yorgan (Vice-Chair)
Lloyd Ileky
Maureen Armstrong
Samira Viswanathan
Thierry Kagubari
Tim Hughes

Guests: Vu NguyenTran (Recorder), Leighton Taylor (Director, Operations)

1. Welcome/Regrets

Mary Christie welcomed everyone and called the meeting to order at 6:37 p.m. There were no conflicts of interest to declare.

MOTION 11.29-01: to approve the Minutes from the meeting held on September 20, 2016

Moved: Bob Gore

Seconded: Jennifer Rae

CARRIED

2. Financial Reports

Leighton presented the financial report attached. As projected, the organization continues to show a loss due to the funding shortfall from the CCAC contract. On a positive note, the organization's increased fundraising efforts, in particular the Toronto Challenge and Chinese Seniors Walk-a-Thon, has mitigated some of these losses allowing for a balanced budget. The year-end losses will still be significant but not as bad as originally projected. The organization's investment income has yielded better results than expected however Leighton will be monitoring this closely as the fluctuation between gains and losses is unsteady.

Bob Gore noted that the organization's cash position is healthy.

The Board appreciates Leighton's hard work, especially with the funding shortfalls and finding ways to keep the organization afloat.

MOTION 11.29-02: to approve the financial report ending on October 31, 2016.

Moved: Philip Fernandez

Seconded: Marguerite Rea

CARRIED

3. Executive Director Report

Liz presented her report attached. She highlighted the following items:

- Union bargaining;
- Progress on the strategic plan;
- Changes in program integration;
- Bill C41; and,
- Staffing updates.

Liz also informed the Board that the first of TNG's three Syrian families has arrived.

MOTION 11.29-03: to go in camera at 7:13 p.m.

Moved: Jennifer Rae

Seconded: Philip Fernandez

CARRIED

MOTION 11.29-04: to go out of camera at 7:47 p.m.

Moved: Marguerite Rea

Seconded: Philip Fernandez

CARRIED

MOTION 11.29-05: to approve the application for continued funding from the City of Toronto for the Housing Access and Support Program.

Moved: Jennifer Rae

Seconded: Philip Fernandez

CARRIED

MOTION 11.29-06: to approve the application for continued funding from the City of Toronto for the Street Survivors Program.

Moved: Philip Fernandez

Seconded: Marguerite Rea

CARRIED

MOTION 11.29-07: to approve the application for continued funding from the City of Toronto for the Vulnerable Seniors Program.

Moved: Jennifer Rae

Seconded: Bob Gore

CARRIED

MOTION 11.29-08: to approve the application for continued funding from the City of Toronto for the Partners for Access and Identification (PAID) Program.

Moved: Bob Gore

Seconded: Marguerite Rea

CARRIED

4. Committee Reports

- a. The Chair asked if the current officers if they would like to stand for another year:
- Mary Christie, Chair
 - Marguerite Rea, Vice-Chair
 - Philip Fernandez, Vice-Chair
 - Bob Gore, Treasurer
 - Jennifer Rae, Secretary

Vote in by acclamation.

- b. The striking of a nomination committee has been deferred for the time being. It was noted that should a committee be struck, it is important that it identifies opportunities for new Board members to fulfill in order to keep them engaged.

5. Other Business

- a. After discussion with the Board, it was agreed that the Governance policy is missing an Executive Director Succession policy. Liz will draft one and present it to the Board at the next meeting.

MOTION 11.29-09: to appoint Marguerite Rea, Kaarina Luoma, and Laina Gibson as signing officers.

Moved: Jennifer Rae

Seconded: Bob Gore

CARRIED

6. Adjournment

MOTION 11.29-10: to adjourn the meeting at 8:04 p.m. The next meeting is scheduled for January 24, 2017.

Moved: Bob Gore

CARRIED

DECLARATION

These minutes are a fair and accurate representation of the discussions held and decisions made by the Board of The Neighbourhood Group at its meeting held on November 29, 2016.

Approved by the Board:

January 24, 2017 – Motion 01.24-__

Verified by:

Signature: